



The Rotary Club of Lakeland

Lakeland, Florida  
Club 4319 - District 6890 - Chartered 1918

## IMPORTANT REMINDERS

**Before you submit your proposal, have you.....**

- ☐ Provided the prospective member with information about membership benefits and responsibilities, including attendance requirements?
- ☐ Encouraged the prospective member to tour the club website:  
<http://www.clubrunner.ca/CPrg/home/homeD.asp?cid=3386> and the RI web site:  
[www.rotary.org](http://www.rotary.org)?
- ☐ Discussed the club's projects and programs with the prospective member?
- ☐ Completed and signed the Membership Proposal Form?



Rotary International's Polio Eradication Campaign

## How to Propose a NEW MEMBER

Proposing new members is essential to achieving Rotary's goals of providing community and international service. As a Rotarian, one of your primary responsibilities is to help identify and propose new members.

You can contribute to the continued viability and success of The Lakeland Rotary Club by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary. Working together, we can ensure that this club fully represents our community's business and professional life.

This form provides information on membership criteria and the process by which candidates are proposed and how the application process works. By always looking for prospective qualified candidates you'll be strengthening our club while ensuring its growth and longevity.

Since its founding in 1918, The Lakeland Rotary Club has been committed to this community and to Rotary, exhibiting "Service Above Self". Let's work together to make sure it remains the premier service organization in Lakeland.

**Do it today!**



## IDENTIFYING QUALIFIED CANDIDATES

***A club shall be composed of active members all of whom shall be an adult person of good character and good business, professional and/or community reputation and:***

1. Engaged as a proprietor, partner, corporate officer or manager of any worthy and recognized business or profession; **or**,
2. Holding a professional, proprietary, executive, managerial, or community position in any worthy and recognized business or profession and having executive capacity with discretionary authority\*; **or**
3. Having retired from either of the above two; **or**
4. Being a community leader who has demonstrated a record of community service through personal involvement in community affairs a commitment to service and the Object of Rotary, **or**
5. Having the status of Rotary Foundation Alumna **and**
6. Having his or her place of business or residence located in the locality of the club

\* Note: "Discretionary authority" means that the individual exercises independent judgment and latitude in his/her position and holds a position of responsibility in the organization. In today's corporate structure, discretionary authority extends beyond the traditional role of a CEO's hiring and firing responsibilities. Individuals serving in consulting, sales, marketing, and other areas routinely exercise discretionary authority in the performance of their jobs.

## TYPES OF MEMBERSHIP

There are two types of Rotary club membership, active and honorary:

- **Active members** must meet the above qualifications, as well as live or work within the club's locality or surrounding area.
- **Honorary members** have distinguished themselves by meritorious service in the furtherance of Rotary ideals and are considered friends of Rotary for their permanent support of Rotary's cause.

## CLASSIFICATIONS

Active members of a Rotary club are classified according to the member's business or profession. A classification describes either the principle and recognized activity of the firm with which an active member is connected or the member's principal and recognized business or professional activity.

The club may not have as members more than 10% of its total active membership from one business or professional activity. If you are considering proposing a new member, check with the classification chair to ensure that the quota for the particular profession has not been met.

## THE EIGHT STEPS FOR PROPOSING A NEW MEMBER

1. Identify a potential candidate and determine if there is interest in joining the Lakeland Rotary Club.
2. Gather enough vocational information to determine if there is available classification and if the person meets eligibility criteria.
3. Contact the classification chair for affirmation that there is availability for that profession in the club. If approved for classification:
4. Bring the candidate to a few meetings and introduce him/her to as many Board members as possible.
5. Complete and submit an application for membership to the club secretary.
6. Following Board approval of the application, the candidate will be scheduled to attend the next Rotary Information session. You will be asked to accompany the candidate.
7. After completing Rotary Information, the candidate's name will be placed in the club bulletin for two weeks for members to consider and file objections, if any.
8. If no objections are received, the proposed member is then scheduled for induction into The Lakeland Rotary Club.